

STAGING REQUIREMENTS

PAUL TRACEY

The Wandering Minstrel

Paul Tracey and the education staff of the Music Center would like your school/ organization to have as rewarding an arts education experience as possible. The success and safety of the artist depends a great deal on your help and preparation.

- Go over the Staging Requirements on this page carefully. If you do not meet the minimum requirements listed or have questions, please contact your Program Associate at the Music Center.
- Duplicate and distribute the attached Curriculum Connection to all teachers.

Your hard work and attention to detail will allow you and your students to enjoy the benefit of a complete performance, as well as creating a safe environment for the artist. Thank you for giving our staff and artists the opportunity to contribute to your arts education program.

For information regarding programs related to this one, refer to the Music Center's education website.

SAMPLE INTRODUCTION:

"I would like to introduce today's performance which is presented by the Music Center of Los Angeles County. This performance is entitled *The Wandering Minstrel* and features folklorist **Paul Tracey**. Music and songs have been in Mr. Tracey's life since he was a child. His songs and stories are drawn from personal experiences. Please welcome **Paul Tracey!**"



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PRIOR TO THE PERFORMANCE DAY:

Space:

- 10' wide x 10' deep minimum.
- Portable stages must be sturdy and securely lashed.
- If children are seated on the floor (preferred), no stage is needed.

Surface:

- Freshly mopped (not waxed)
- Irregularities covered with tape
- Extraneous clutter removed.

Equipment:

- One electrical outlet
- Two tables
- Two chairs to hold speakers (if children are seated on the floor).

Audience Seating:

- The artist would prefer the children to be seated on the floor.

ON PERFORMANCE DAY:

Arrival:

- 45 minutes prior to the scheduled start time to prepare and set up.

Parking:

- One space near the venue for loading and unloading.

Assistance:

- Please have a school representative ready to welcome the performers and to stay and help as needed.

Start Time:

- Please prepare to start the program on time.
- Students should be in the venue, seated and ready to begin at the listed times.